Selling or Refinancing of Residential Property in the Las Colinas Development

The Las Colinas Association is the master Association for the Las Colinas Development. Anyone who purchases property within the deed restricted area of Las Colinas automatically becomes a member of and pays dues/assessments to the Association. They may also pay dues/assessments to one of the homeowners associations listed below. A Resale Certificate is one method that the Owner(s) or Owner(s) Representative/Agent, may obtain information for the sale of properties located within the deed restricted area of Las Colinas and is described below.

**Resale Certificate**, the current document processing fee *that is due with the request* is:
- Residential Home or under construction, individual Condo, Townhome or Villa: $150.00
- Residential (Vacant Lots): $125.00

Meets the requirements under section 207.003, Texas Property Code

Complete the request form and pay the document processing fee. Due to the times we prefer the document processing fee be paid on-line with Visa or MasterCard (no convenience fee) at https://lascolinas.org/payment-center/. You will receive an immediate confirmation/receipt that is also automatically emailed to the Association. Email the signed request to RESALE@LASCOLINAS.ORG. If you must pay by check, make payable to Las Colinas Association, deliver the completed original form, along with the processing fee to the address below. You will receive an email with the expected completion date when all information/documentation along with payment is received and the request is placed on the schedule. **REQUESTS WITHOUT PAYMENT WILL BE RETURNED.** Requests with payments will be processed as soon as possible.

**Additional dues/assessments may be collected by the Communities with a separate HOA listed below. Their management’s contact information may be found on the Association’s website.**

<table>
<thead>
<tr>
<th>Community Name</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avalon Square Townhomes (aka: La Palazzi Plat)</td>
<td>Lakes of Las Colinas Homeowners Association, Inc.</td>
</tr>
<tr>
<td>Bridges of Las Colinas (The)</td>
<td>Mandalay Place at Las Colinas HOA (aka: Ladera Village)</td>
</tr>
<tr>
<td>Brownstones at Las Colinas (The)</td>
<td>Millswood Square/Vista Ridge (Las Colinas Association)</td>
</tr>
<tr>
<td>Cottonwood Hill Estates HOA</td>
<td>North Hills Estates</td>
</tr>
<tr>
<td>Cottonwood Valley HOA</td>
<td>Northshore Townhomes</td>
</tr>
<tr>
<td>Country Club Place Condominiums</td>
<td>Parkside East (only 11 lots on Ivy Hill)</td>
</tr>
<tr>
<td>Emerald Park</td>
<td>Positano Condominium Association, Inc.</td>
</tr>
<tr>
<td>Emerald Valley Villas Townhomes</td>
<td>Quail Run Condominiums</td>
</tr>
<tr>
<td>Enclave at Riverside Village HOA</td>
<td>Riverside Village HOA</td>
</tr>
<tr>
<td>Enclave at At TPC/Windsor Ridge HOA</td>
<td>Terraces of Las Colinas</td>
</tr>
<tr>
<td>Encore of Las Colinas</td>
<td>Townhomes at Lake Carolyn/Amli Las Colinas Urban Center</td>
</tr>
<tr>
<td>Estates of Escena HOA</td>
<td>University Hills - Las Colinas Association</td>
</tr>
<tr>
<td>Fairway Vista (Las Colinas) HOA</td>
<td>University Park Estates HOA</td>
</tr>
<tr>
<td>Fortune Villas</td>
<td>Villas at Emerald Park HOA</td>
</tr>
<tr>
<td>Fox Glen HOA</td>
<td>Villas at Las Colinas HOA</td>
</tr>
<tr>
<td>Grand Treviso Condominiums</td>
<td>Villas at Mustang Park HOA</td>
</tr>
<tr>
<td>Hackberry Creek Village &amp; Estates HOA</td>
<td>Villas at the Studios HOA</td>
</tr>
<tr>
<td>Hunter Valley Townhomes Owners Association</td>
<td>Villas of Alto Vista - Las Colinas Association</td>
</tr>
<tr>
<td>Hunters Ridge Townhomes Association</td>
<td>Villas of Escena HOA</td>
</tr>
<tr>
<td>Irving Emerald Valley HOA</td>
<td>Vista Ridge (Las Colinas Only)</td>
</tr>
<tr>
<td>La Villita (SINGLE FAMILY) - Las Colinas Association</td>
<td>Vue Las Colinas HOA</td>
</tr>
<tr>
<td>La Villita (CityHomes/Centex) Condominiums</td>
<td>Waterside</td>
</tr>
<tr>
<td>La Villita Homeowners Association (Portrait Townhomes)</td>
<td>Windsor Ridge HOA</td>
</tr>
</tbody>
</table>
RESALE CERTIFICATE REQUEST

The Resale Certificate includes the Association’s Restrictive Covenants, Rules and Regulations, Bylaws, Certificate of Insurance, Operating Budget, Balance Sheet and a Statement of Account for the Property.

THE DOCUMENT PROCESSING FEE, DUE WITH THIS REQUEST IS CURRENTLY:
Residential Home or under construction, Individual Condo, Townhome or Villa: **$150**
Residential Vacant Lot: **$125** - Updates within 180 days of the original certificate date: **$150**

DUE TO THE TIMES PAY WITH MASTERCARD OR VISA ONLINE AT www.LasColinas.org

INSTRUCTIONS: PLEASE TYPE OR PRINT TO ASSURE THE INFORMATION IS LEGIBLE. FILL OUT COMPLETELY (include correct mailing addresses) and SIGN (Owners or Owners Representatives signature required). Email the completed request form to RESALE@LASCOLINAS.ORG. Request will be processed as soon as possible within a ten business-day period. You will receive an email with the expected completion date when all information/documentation is received. (If you must pay by check, make payable to Las Colinas Association, mail it and the form to the address below) Visit our WEB Site at LasColinasAssn.org for additional information.

Date: __________________________

PROPERTY ADDRESS:

LEGAL DESCRIPTION: ____________________________________________________________

**OWNER or OWNER’S REPRESENTATIVE/AGENT MAKING THE REQUEST:**

- **Name**
- **Company**
- **Address**
- **City, State, Zip**
- **Phone**
- **Email**

*SIGNATURE REQUIRED*

The undersigned Owner or Owner(s) Representative or Agent requesting this Resale Certificate agrees to provide the Owner(s) with a copy of the document immediately upon receipt:

**TITLE COMPANY: *REQUIRED**

- **Name**
- **Company**
- **Address**
- **City, State, Zip**
- **Phone**
- **Email**

General File Number *Closing Date*

**PROPERTY OWNER: *REQUIRED**

- **Current Property Owner Name**
- **Contact Name**
- **Address**
- **City, State, Zip**
- **Phone**
- **Email**

A COPY OF THE RESALE WILL BE MAILED TO THE OWNER LISTED IN THE ASSOCIATION RECORDS.

**PURCHASER/BUYER: *REQUIRED**

Name
Company
Address
City, State, Zip
Phone
Cell
Email

**OWNER’S REALTOR:**

Name
Company
Address
City, State, Zip
Phone
Cell
Email

Visit our WEB Site at LasColinas.org

Email: resale@lascolinas.org

3838 Teleport Boulevard * Irving TX 75039-4303 * TEL (972) 541-2345

Web Site: www.lascolinas.org

Revised August 5, 2020